

NAME

Age : xx years
Identification no. : xxxxxx-xx-xxxx
Gender : F/M
Race :
Religion
Marital Status :



Address : 123 Address
Street, City, State.
Contact number : +6 01 x xxx number
Email : info@youremail.com

CAREER OBJECTIVE

To obtain a position as an Electrical Engineer and utilize my technical experiences and benefit both the company and myself.

QUALIFICATION HIGHLIGHTS

- Over 11 years of extensive experience in the electrical field with engineering, site working and coordination, project management, and QA/QC Services & Maintenance.
- Broad experience in collaborative and independent research and evaluation, including interviewing and surveying, building and upgrading, testing, writing and editing.

PROFESSIONAL EXPERIENCE

2014 onwards

REGEN POWERTECH PVT LTD Senior Engineer

- To Supervise and coordinate project work within area of discipline in accordance with contract conditions, working within budget and time constraints to ensure customer satisfaction.
- Handles and supervises all electrical works and ensures that installation activities are complying with contractual obligations and quality control standards.
- To handle procurement activities relating to contracts and sub contracts in accordance with Company's Procedures and Procurement department activities.

2011 - 2014

GALFAR ENGINEERING & CONTRACTING S.A.O.G Electrical Engineer

- To undertake team briefings and inception activities to ensure all aspects of work are understood by all concerned parties.
- To perform engineering checks for Electrical documents. (Like Datasheets, Engineering requirements and specification)
- Stocking shelves with merchandise
- Plant total Electrical equipments installations and co-ordination with other departments.
- Electrical drawing & CEIG approval coordinate with State Electrical board.

2010 - 2011

TATA TELESERVICES LIMITED
Electrical Maintenance Engineer

- To ensure safety standards and procedures are implemented and followed in accordance with contract requirements and Company guidelines.
- To review and evaluate technical submittal and shop drawings prior to submission to consultants and clients according to required project standards.
- Managing site subcontractors works and progress.
- Prepares periodical progress reports such as weekly/biweekly, monthly, project inspection and close out reports.
- Co-ordinating with project coordinator and engineering department for necessary implementation.

EDUCATION

2005 –2010

SWINBURNE UNIVERSITY OF TECHNOLOGY
Bachelor of Engineering (Electrical and Electronic) Hons

- CGPA : 3.73

2004

SMK AGAMA MIRI
SPM

- 5A3B2C

2002

SMK AGAMA MIRI
PMR

- 5 A2B

SKILLS

- Able to communicate efficiently with people from diverse background
- Teamwork spirit and strong interpersonal skills
- Leadership/Management

- Administration and Management
- Problem Solving/Critical Thinking
- Innovation and Creativity
- Expertise in Microsoft Office (Word, Excel, PowerPoint)

REFEREES

Person A

Job Title

Name of Company, Street Name,

Address, City, State.

Sarawak, Malaysia.

Email: info@email.com

Contact: +60 8x xxxxxx

Person B

Job Title

Name of Company, Street Name,

Address, City, State.

Sarawak, Malaysia.

Email: info@email.com

Contact: +60 8x xxxxxx